Sancta Maria College, Louisburgh

Board of Management 2025–2026 **– Agreed Report Summary**
Meeting held: 9 December 2025 (Online)

The Board of Management met on Tuesday 9 December 2025. The meeting opened with an Advent prayer.

Minutes

The minutes of the previous meeting (21 October 2025) were approved with no matters arising.

Child Protection

The Board reviewed the Child Protection Oversight Report.

- No child protection concerns, bullying cases, or suspensions were reported since the previous meeting.
- The Board noted the positive impact of the *Helping Hands* programme and *Bí Cineálta* procedures in promoting kindness, empathy, and a whole-school approach to wellbeing and anti-bullying.

Finance

The Finance Sub-Committee reported that it had met in advance of the Board meeting and that there were no issues of concern.

Teaching, Learning and Student Support – Post holders presentation

- The Board received a detailed presentation from the First-Year Year Head on the role of Year Heads in supporting student welfare, academic progress, behaviour monitoring, and communication with parents and staff.
- The effectiveness of the rolling junior cycle year-head system was noted

Principal's Report

The Board received and commended a comprehensive Principal's Report, noting in particular:

- Strong assessment and tracking systems supporting learner outcomes.
- Extensive student mentoring through the *One Good Adult* initiative.
- Significant academic, creative, sporting, and cultural achievements by students and past pupils.
- High levels of learner engagement through guidance, wellbeing programmes, co-curricular activities, community involvement, and leadership opportunities.
- Ongoing professional collaboration and development among staff.
- Continued progress in digital learning, creativity initiatives, and whole-school development.

- Effective organisational management, leadership structures, enrolment processes, ICT developments, and compliance with Department of Education requirements.

  The Board commended the breadth of opportunities available to students and the quality of communication through the weekly school newsletter.

Policies

The following policies were reviewed and ratified by the Board:

- Healthy Eating Policy
- Environmental Awareness Policy
- Job Sharing Policy
- School Visitors Policy

It was agreed that:

- The Homework Policy will be reviewed at a later date.
- Visitor lanyards will be made available at reception.

Any Other Business

- The Alumni Committee discussed establishing a dedicated email address and preparing information for inclusion on the school website.

Statutory Reporting

The Board noted that all statutory obligations were met since the previous meeting:

- Bullying reports: 0
- Suspensions: 0
- Child protection reports: 0

Next Meetings

- Tuesday 13 January 2026 (Zoom)
- Tuesday 24 February 2026 (In person)
- Tuesday 28 April 2026 (Zoom)
- Tuesday 16 June 2026 (In person)

The meeting then concluded.