Sancta Maria College, Louisburgh

Board of Management – Agreed Report

Date of Meeting: 13 January 2026
Format: Online (Zoom)
Time: 6:00pm
Meeting: 3rd meeting of the new Board of Management (2025/2026)

1. Minutes and Matters Arising

The minutes of the previous meeting were approved (Proposed: Stephen McCormack; Seconded: Yvonne Corrigan).
There were no matters arising.

2. Child Protection Oversight Report

The Board reviewed the Child Protection Oversight Report.
No child protection issues were reported.

3. Bullying

No new bullying cases were reported this term.

4. Correspondence

The Board noted and approved a range of correspondence and staff applications, including:

- Correspondence regarding bus transport issues (no current progress reported).
- Staff applications for job share, career break, critical illness leave, parental leave and unpaid leave.
  All applications were approved by the Board.

5. Bí Cineálta / Anti-Bullying Update

The Board received an update on Bí Cineálta developments and anti-bullying procedures, including proactive whole-school initiatives such as Anti-Bullying Week, student surveys, Positive Actions Week and the Helping Hands programme.
The Board acknowledged and commended the work being undertaken in this area.

6. Principal's Report

The Board received and noted the Principal's Report, including updates on:

- December assessments, ongoing CBAs and Mock Examination preparations.
- Co-curricular activities, including preparations for the TY Musical *Grease*.
- Transition Year and LCA programmes, including work experience and placement.
- Student Council activity and student feedback.
- Parent and community engagement events.
- Wellbeing supports and pastoral care provision.

- Ongoing School of Excellence in Creativity initiatives.
- Introduction of a phone pouch system from 3 February 2026 (Government funded).
- Staff appointments to AP2 and Acting AP2 positions.

7. Condolences

The Board extended its sincere sympathy to Judi O'Malley and family on their recent bereavement. *Ar dheis Dé go raibh a anam.*

10. Key Dates Ahead

- School Musical Week: 26–30 January 2026
- Mock Examinations: 3–13 February 2026
- Phone pouch implementation: 3 February 2026
- Senior Cycle choices deadline: 5 February 2026
- Midterm break: 16–20 February 2026

Next Board of Management Meetings

- Tuesday 3 March 2026
- Tuesday 28 April 2026
- Tuesday 16 June 2026