Sancta Maria College, Louisburgh

Board of Management Agreed Report

Date and Time of Meeting: Tuesday, 21st October 2025, at 6.00 p.m.

Present: Mr. Dominic Feeney (Chairperson), Ms. Pauline Fadden, Ms. Bernie Rowland, Mr. Tommy Morahan, Ms. Yvonne Corrigan, Mr. Stephen McCormack, Mr. Liam Murphy, Ms. Judi O'Malley, Dr. Aine Moran (Principal, Secretary).

Also, in Attendance: Ms. Rita Meagher (CEIST – Faith, Leadership & Governance Officer), Mr. Michael Davitt (Deputy Principal, Recording Secretary).

1. Opening

The meeting commenced with a prayer. The Chairperson welcomed Ms. Meagher from CEIST and all new and returning members to the first meeting of the new Board term.

2. Board Induction

Ms. Meagher provided induction training for all members, outlining roles and responsibilities, the importance of confidentiality, and adherence to CEIST values. She highlighted the significance of child protection procedures and the Board's duty of care.

3. Finance Sub-Committee

The following members were appointed to the Finance Sub-Committee: Mr. Dominic Feeney (Chairperson), Ms. Bernie Rowland, and Mr. Stephen McCormack, together with the Principal.

4. Child Protection

There were no Child Protection incidents to report. The Board reviewed and ratified the Child Protection Oversight Report and confirmed the appointment of:
- Designated Liaison Person (DLP): Dr. Aine Moran
- Deputy Designated Liaison Person (DDLP): Mr. Michael Davitt

5. Suspensions

The Board delegated authority to the Principal to suspend students for up to five days, in accordance with school policy.

6. Principal's Report

Managing the Organisation – Admissions for enrolment close on 24th October. The school is awaiting updates from the Department of Education on the school extension. The school maintains high standards of cleanliness and safety.

Appointments – A new Programme Coordinator has been appointed.

Leading School Development – Mercy Day 2025 successfully celebrated. Preparations continue for Champion School of Sanctuary recognition at the University of Galway on 11th November.

Student Leadership – Prefects and Student Council members are actively engaged in leadership activities.

Learning and Teaching – STEM Week ongoing, continued innovation under Apple Distinguished School status, and Assessment Week for senior students (20th–24th October).

Building Leadership Capacity – Staff engaging in CPD and professional learning.

Community and Student Life – Dyslexia Awareness Week, active sports participation, and ongoing musical rehearsals for 'Grease' celebrating 30 years of school musicals.

9. In Memoriam

The Board extended its sympathy to members of the school community who have recently suffered bereavements.

10. Upcoming Events

23rd Oct – 1st Year Parent Information Meeting
27th–31st Oct – Mid-Term Break
11th Nov – Champion School of Sanctuary Award Ceremony – University of Galway
13th Nov – Leaving Cert PT Meeting
18th Nov – BOM Meeting (online)
26th Nov – Careers & Trades Evening
25th Nov – Junior Cert PT Meeting
27th Jan – BOM Meeting (online)

11. Next Meeting

The next meeting will take place on Tuesday, 27th January 2026 (online).

12. Agreed Report

This agreed report is a summary of the key decisions and discussions of the Board of Management meeting, with all confidential information omitted